

The Village of Northfield

REGULAR COUNCIL MEETING

January 14, 2015

The meeting was called to order by Mayor, Jesse J. Nehez at 7:30 p.m.

PLEDGE OF ALLEGIANCE was recited.

ROLL CALL was read by Lisa M. Rodriguez, Clerk of Council.. The following were present: Mayor Nehez, Beatrice Greenlee, Linda Bowen, Gary Vojtush, Alan E. Hipps and Ethan Miladinovic. Nicholas Magistrelli was not present. In addition, Law Director, Brad Bryan, Village Engineer Richard Wasosky, Police Chief Mark Wentz, Fire Chief Jason Buss, Service and Building & Zoning Superintendent Jason Walters and Finance Director Timothy Clymer were in attendance.

APPROVAL OF MINUTES:

Mayor Nehez asked for approval of the minutes for the Council meeting of December 10, 2014. A motion for approval was made by Alan Hipps and seconded by Beatrice Greenlee, passed with 5 ayes.

PRESENTATION OF PETITIONS, MEMORIALS AND REMONSTRANCES: None

REPORTS OF MUNICIPAL OFFICERS:

A. MAYOR JESSE J. NEHEZ had no report.

B. FINANCE DIRECTOR TIM CLYMER stated that they hopefully will have some good information in two weeks.

C. ENGINEER RICHARD WASOSKY gave his report. (See attached) Alan Hipps asked Rich a question about Cranbrook. He stated that with the water quality structure that is required is there a surface solution that we could use, instead of going subterranean with it and make it more efficient. Rich said no, not a practical one, they used to use infiltration ditches and they found that those were a total failure. Rich said that the state uses these water quality structures, and is the cheapest way of doing this. Alan asked what type of service is required for the box. Rich said they need to be cleaned, and there is a separator, someone with a backhoe can clean it. Alan asked if it was quality and not quantity, and Rich stated yes, we don't have to control. Brad asked Rich, since they were looking to get the best price for Cranbrook was this something you want to put out to bid as soon as we can? Rich said yes, he is hoping that when the asphalt suppliers give their quote will give a good price for the asphalt material. Brad asked if Council if this was something they wanted to pass today, to put the project out for bid. A motion was made by Alan Hipps and seconded by Beatrice Greenlee, passed with 5 ayes.

Gary Vojtush asked Rich approximately how much space are the plans going to take up from the service department. Gary asked if there was a possibility that they could be shredded and just keep the files on disk to save space, he said he doesn't know what kind of space they have down there. Rich said that there is plenty of space, and they purchased a plan file cabinet that has 10 files. Rich said we do have enough room. Jason also said there is plenty of room.

D. LAW DIRECTOR BRADRIC BRYAN stated that one of the issues that Council has to handle is that at the first Council meeting of the year, Council needs to elect a Council President for the term of 2015, and the Council President has the right and obligation to to setup the Council committees. Gary Vojtush made a motion to nominate Beatrice Greenlee as Council President, and was seconded by Ethan Miladinovic, passed with 5 ayes. Mayor Nehez congratulated Beatrice Greenlee. Brad told Mrs. Greenlee to make the list of committee assignments.

Brad also stated that this year Council needs to establish the firefighters dependent fund board, for in the event that there is a fatal injury in the line of duty for someone in the fire department or if someone is permanently disabled to the extent they are unable to work the person can make application to the board for their families. Brad said that they need two members from the fire department and he has spoke with Chief Buss and he will supply the names. Brad stated that they also need three volunteers from Council. Gary Vojtush, Beatrice Greenlee and Linda Bowen volunteered from Council to be on the board. Brad asked for someone to make a motion to appoint Councilperson Vojtush, Councilperson Greenlee and Councilperson Bowen to the firefighters dependent fund board. A motion was made by Gary Vojtush and seconded by Alan Hipps, passed with 5 ayes.

E. DEPARTMENT HEADS:

1. Police Department, Chief Mark Wentz gave his report. (See attached) Chief Wentz acknowledged Officer Olesinski on his outstanding performance with the Metro Swat Team, firing all perfect scores in 2014 on weapons training and on Metro's annual fitness test. Chief Wentz would like Council to appoint his new part-time officer at the January 28th Council meeting.

2. Fire Department, Fire Chief Jason Buss gave his report. (See attached) Chief Buss will speak Tim and setup a meeting date the following week and will email Bea and will come up with a couple dates that work.

Mayor Nehez stated that he finds it funny that they have all of the equipment in one building with regards to the radios. Chief Buss stated that it should never go down. We should get the alert # is that people can sign up for to get alerts on their cell phones. Jason Walters said text 888777 and press send and then you will start getting the alerts. Resident of Macedonia was at Hard Rock and was having a hard time, she was treated within 50-60 minutes, the system worked good.

Bea asked if Chief Buss wanted his next fire and safety meeting at Village Hall or at fire dept. Chief Buss said it is easier at fire dept.

3. Service/Building Supervisor, Jason Walters, stated that he understands that there were some questions asked at the last Council meeting about him. He said that there was a resident here that is his wife's sister, that is a Village resident, and she was disgruntled. Jason said that he spoke with Councilman Vojtush about this, and she is her own person and I don't direct her. After one of the meetings where she spoke and he confronted her after the meeting about it, and we kind of haven't spoke since. Jason said he takes offense to what was said at the last Council meeting because I never told her what to do, and again I spoke with Councilman Vojtush regarding this to explain his thoughts and they had a good conversation. Jason said he doesn't like to be referred to like a "puppet master" or something like that. He said everyone knew what she was upset over and he apologizes if everyone thinks she went overboard, but she is a resident and she has a right to her five minutes as well, and he never remembers her taking any longer than the five minutes. Jason said that he has heard many people come in to the Council meetings and say what they have to say, sometimes they go longer and sometimes not. Jason stated that he has no problems with Councilman Vojtush and he has no issue with his sister-in-law but sometimes hasn't gone well, he said jokingly.

Jason now gave his report. (See attached) He started his report by thanking Council and Mayor Nehez for the approval of the contract. He said that all members of the unit are happy and we came to a good agreement for

everyone. Jason said that everyone doesn't know all of his responsibilities are and what he does. He said he has pride in his departments and the town as a whole. He said his top priority is to take care of the Village residents, no matter if it is at their home, or in the street or even the sewer, he has done on his own personal time as well. Jason said he is available 24/7 and it isn't like he can hide, he was out doing his job. He said the inspections that he didn't charge for that was listed in the audit was for the Village job. Brad said that is a miniscule thing that falls under the list of inspections. Jason said the only person he could charge in the end would have been the Village which wouldn't make sense. Jason said that he doesn't feel like he has to explain himself or his duties, but if there are residents that want to know information and are saying things, Jason wishes they would just ask and he will answer them. Jason said he stood up for the town when he was in the meeting regarding the sewer, he was asked to leave and he didn't care. He said if the Village would like to bring in people to run each of the departments that is fine. Jason was told, "he can do it", "he can do it" and more duties kept being added on to him and he doesn't mind, he just does it and gets it done. Jason said he will continue to plow and then the guys won't know when he is going to check in on him.

Brad said that the senior grass cutting program was something that was discussed at the work session that evening and Council is just looking for some information that you will most likely provide, such as your best guess as to how many houses, how much time it is going to take and also the cost.

Brad asked Jason with regards to the point of sale inspections, is there anyone that we found out that got sold and didn't comply, as far as not getting a point of sale inspection. Jason said yes Lisa Rodriguez catches them all the time when she looks in the transfers and probably gets a couple a month. Jason said the title companies philosophy seems like they just want to get properties sold and get the people moved in. Brad said that happens to let him know because they amended the ordinance. Brad stated that the title companies and the real estate agents know to call and Jason agreed. Jason said it has only happened two times with the same company, but he said he will let Brad know.

Jason also said that he had a meeting with Mayor and Ethan Miladinovic as far as an electrician for the Village. The police department contacted Jason a week or so ago about some work they needed done, so Jason contacted Macedonia's electrician, who is on staff. Jason said that he came to do the work and charged us like a subcontractor. Jason said the contractor spoke with he and said that he would be willing to be on-call as an electrician for the Village, and would be part of the union, and would be about \$24.80/hour. Jason said it would benefit the Village and Ethan didn't disagree and this way you know you just call the electrician and you know what the set price is. He works 4-10 hour shifts in Macedonia and has three days he would be available. Jason said at that price you can't beat it, normal electricians are on the low end \$50-\$60 and Ethan agreed. Jason also said in the end it will benefit the town. Mayor asked Beatrice if this was something that Council would like to discuss in a work session, Bea said yes. Brad said then it would have to be done by written Resolution. Jason said bigger projects might have to be handled differently, but for on the spot work this would work great.

Alan Hipps asked Jason what the shortest or longest point of sale inspection was that has done, doing the evaluation and the following up. Jason said they are good for a year and then he would have to reinspect. For example the house at 125 Summit with the oak trees, he met with easily 30 different people interested, and contractors, those take time. Jason said those people want to meet later after they get off of work at 4p or 5p and he has always done that. We have made a lot of changes within the codes and that is what takes the time.

REPORTS OF MUNICIPAL BOARDS AND COMMISSIONS:

A. PLANNING COMMISSION, ALAN E. HIPPS, had no report and no need for a meeting this month.

B. RECREATION BOARD, MAYOR NEHEZ, stated that they are skipping a meeting in February 2015 and will meet on March 5th at 7:30p to discuss the easter party. Bea said that it went very well with Santa. Mayor Nehez said that they also want to do movies in the park and are researching it and will come to Council with the numbers.

REPORTS OF STANDING COMMITTEES:

FINANCE: LINDA BOWEN had Brad Bryan read the Mayor's Court report for December 2014. A motion for acceptance was made by Linda Bowen and seconded by Beatrice Greenlee, accepted with 5 ayes.

ROADS/PUBLIC WORKS: ETHAN MILADINOVIC told the department heads that he will be incorporating their reports into his email blasts that he sends out to residents in his Ward.

HEALTH AND WELFARE: GARY VOJTUSH had no report.

BUILDINGS & GROUNDS: ALAN HIPPS had no report.

WAGES AND WORKING CONDITIONS: NICHOLAS MAGISTRELLI was not present. No one on the committee had anything to report.

FIRE AND SAFETY: BEATRICE GREENLEE no report. Beatrice stated that the fire chief requested a meeting with fire and safety committee so she will be contacting him to discuss possible dates at the fire station.

LEGISLATION: NONE

OLD BUSINESS; None

NEW BUSINESS; Mayor Nehez announced that Lennie Noack had passed away, he was a well liked Councilperson and to keep his family in your prayers.

Gary Vojtush stated that back in August of 2014 he had brought up the issue of not getting any financial reports, 230.1 of the administrative code. Gary said at that point he was told it would be around October and he said Council has yet to receive them to date. Gary also said 230.8 they are also supposed to receive a annual budget by the end of the year, and haven't received those yet either and they have already had to appropriate a certain amount of funds and he said he doesn't want the Village to go backwards to where we were a couple years ago. Tim Clymer replied to Gary, that monthly report, that the date of October was given, but it was during the audit which stretched into a three-month process and that set them far behind. Tim said that they have all of the information in the system and are working on the reconciliations now. Tim said that is why he was so optimistic and in a couple of weeks hopes to have some good numbers. Tim said he can give Gary some rough numbers today, but they won't be very accurate. Tim asked Gary was he referring to the 2014 final budget or a 2015 budget. Brad said 2015. Tim said we just did the temporary appropriations for 2015 and there is not a formal complete budget yet. Gary said it would be nice to see something before they have to come out and say yeah we are going to appropriate some money again. Tim said yes.

Gary said that he had asked for a list of money that has come in from the Hard Rock and Tim sent him an email and Tim forwarded the email to Gary from Luscious. Gary said do we not have access to this information on our system. Tim replied no, it was easier to get from Luscious instead of taking longer to go through all of his reports to compile the numbers because he wanted to get them to Gary.

ANNOUNCEMENTS; Linda Bowen stated that the block watch will meet on January 21st at 6pm. And they will see a movie about Amber Alert.

Mayor Nehez announced that Lennie Noack had passed away and that his services would be at Johnson
ADJOURNMENT -

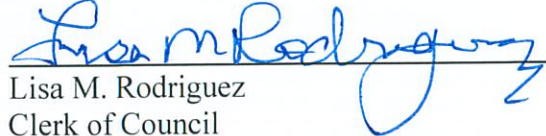
A motion for adjournment at 8:31p.m. was made by Beatrice Greenlee and seconded by Linda Bowen passed with 5 ayes.

Respectfully submitted by:



Beatrice Greenlee
President of Council

Attest:



Lisa M. Rodriguez
Clerk of Council

VILLAGE OF NORTHFIELD
ENGINEER'S REPORT – RICHARD S. WASOSKY, P.E., P.S.

January 14, 2015

Subject: Cranbrook Drive Reconstruction

Comment: I am modifying the plans to add an EPA mandated water quality structure for the project. The structure will be located in the dead end section of Huntington Drive. I am also updating the Contract Document Book for the latest bid dates and prevailing wage documents. I will need a motion for the Finance Director to bid the project. I estimate the construction costs should be approximately \$700,000.00; however, this is only a ballpark figure since the price of oil has decreased by 50% in the past 3 months.

Subject: Engineer's Records and Plans Copying

Comment: I have scanned onto one computer disc all the Village plans that I have done over the past 29 years. I have also scanned copies of any existing prior roadway or sewer plans that were done by other consultants for the Village. I will put a copy of the computer disc in the Village plan file drawers at the Service Department. I will keep one copy of the disc in my office..

Subject: Study for Signal Modification at Northfield Road and Sagamore Road

Comment: I sent ODOT the information on the traffic signals at Sagamore Road and S.R.8. ODOT has reviewed the information and indicated to me that they would send a letter stating their recommendations for the intersection. Ideally, ODOT would like to have a separate left turn lane on S.R.8; however, this is not practical at this time. ODOT does not like the idea of a northbound to westbound lead left or combination lead left turn and northbound through movement at the Sagamore signal. This will decrease the signal capacity and make the intersection operation less efficient. One option ODOT suggested was to eliminate the southbound left turn movement into the Rocksino at Sagamore Road. I do not think the Rocksino would be very happy with that solution.

Subject: NEORS D Annual Compliance Report

Comment: I will gather all of the information needed to complete the 2014 Compliance Report and file the document in February. The Village Master Sanitary Sewer Plan and Master Storm Sewer Plan will have to be upgraded as part of the submittal.

Council Meeting

January 14, 2015

Police Department Report by Chief Mark Wentz

■ **POLICE PERSONNEL: Part-time Police Candidates**

Recent hire **Andrew Dziak** has completed his field training and is assigned to a cruiser. His training, however, will continue over the course of his one-year probationary period. He will still report any concerns or questions to his field training officers.

We completed the background on police candidate **Michael Malak**. His background was conducted by **Det. Matthew Grams**, who passed him for consideration for employment to Chief Wentz. Chief Wentz then relayed the results to Fire & Safety Chairperson, Councilwoman Bea Greenlee. With council's approval, I would like to swear Michael in as a part-time officer at the January 28th Council Meeting.

■ **GOOD POLICE WORK**

At 4:30 am on December 18, 2014, Sgt. Anthony Urbanowicz was patrolling the streets when he came across two males; Daniel Weber, 44, and his son, Kyle Seber, 18, trash picking in the Village. Both live in Sagamore Hills. Sgt. Urbanowicz stopped the males, spoke with them, and cited them under our Village ordinance prohibiting trash picking. The following day Mayor Nehez received a phone call from the irate father of the older defendant, complaining about the stop and said they should have been given a warning and not cited. He further accused Sgt. Urbanowicz of not only being unprofessional by yelling at his son and grandson, he claimed Sgt. Urbanowicz pulled his weapon and pointed it at them during the stop. He threatened to take the matter to all of the news channels and newspapers. The Mayor relayed the caller to me, who I contacted immediately. He made the same threats to me about going to the media and wanted the citation dismissed. I pulled the cruiser video of the early morning stop. The caller's allegations of misconduct could not have been further from the truth. Throughout the duration of the stop, Sgt. Urbanowicz was calm and professional. He never raised his voice, nor did he ever draw and point his weapon at the two subjects. When I contacted the caller back and offered him the opportunity to stop by and review the full video of the stop, he declined.

Less than two weeks later, the below article appeared in the January 7, 2015 edition of the News Leader. As you can see, Sgt. Urbanowicz was correct in his assessment that these two were up to something, as he stated to me, and his actions were appropriate and to the point. It is easy to criticize the police, but it seems few ever call back and retract or apologize for their critical statements once it's proven they are wide of the mark.

Father, son duo charged with theft of garbage workers' Christmas cards by Andrew Schunk | Twinsburg Bulletin Editor Published: December 31, 2014 11:38AM



Twinsburg -- A father and son duo from Sagamore Hills have been arrested and charged with theft after police say they were casing city neighborhoods and stealing residents' Christmas gifts intended for garbage men.

Daniel Weber, 44, and Kyle Weber, 18, of Sagamore Hills,

were arrested by Twinsburg police Dec. 30 at 10 a.m. in the Burr ridge Lane area as they were "actively casing the neighborhood" and charged with one count each of theft.

Police stopped the two men on garbage day in the city as their light blue pickup was slowly traveling through the neighborhood, Detective Sgt. Mark Kreiger said.

The Webbers were transported to Solon jail and posted bail a short time later. The pair is to be arraigned at Stow Municipal Court at 11:30 a.m. Dec. 31.

According to police, the two men allegedly stole Christmas cards that had been attached to garbage receptacles, some of which contained gift cards. One woman in the Ethans Green area even put out a fresh loaf of bread for the waste service drivers, which police say was taken by the men.

Thefts allegedly occurred from three homes in the Ethans Green and Burr Ridge Lane areas.

Gift cards and other evidence were allegedly discovered in the suspects' vehicle that police say linked the men to the two previous instances.

In this same edition of the News Leader, this letter appeared complimenting our safety forces. The comments are appreciated by every member of the Fire and Police Departments.

Letter: Grateful for Hard Rock, Village Emergency Workers after Holiday Emergency

On Monday, Dec. 22, I had taken my mom to the Hard Rock Rocksino. Before we even had a chance to play the slots, my mom started experiencing chest pains. It turns out my mom had a massive heart attack that evening and is now recuperating.

Many of the Hard Rock employees immediately came to our aid. They quickly and calmly grabbed a wheelchair and started to take care of my mother -- already calling the Northfield EMS team. From there, it was all a blur.

I know that my husband and I spoke to a Northfield Village policeman who told us what was happening and what to expect. He was such a great guy and I truly appreciate him being there and talking us through it all.

The Northfield paramedics included Lt. Joe Zemek, firefighter Jason Bocskey and firefighter Chris Molnar.

They evaluated my mom in the ambulance and right then determined what to do so that she would get the quickest and best care.

Within 90 minutes of notifying the Hard Rock employee, my mom was in the Ahuja Medical Center operating room getting stents to treat the 100 percent blockage.

I feel horrible that I did not truly get to thank one person that night -- but I am hoping that they see this and know that without them my family would have had a very bleak Christmas and a not so great New Year.

My family sends our most sincerest thanks to everyone at the Hard Rock, **the Northfield Village Police Department and the Fire/EMS department**. Every one of you absolutely helped save a life that night.

We will be forever grateful that my family now has more time with my mother and we will treasure each of those moments. Thanks to you.

Roberta Knisely.
Macedonia

■ **GOOD POLICE WORK Continued**

Chief Wentz received a call from a person wanting to extend a special thank you to **Lt. Jamie Mackie** and **Det. Sgt. Edward Carlile** in locating a family member after they received a call that he was allegedly incarcerated in Northfield. Their concern was deepened by some psychological issues the person allegedly had. Despite knowing the person was not in our custody, but seeing the concern the family had for his well-being, the officers went the extra mile and made numerous calls to area police departments and other agencies in an effort to locate the person. Sgt. Carlile eventually tracked him to Northcoast Behavioral Center in Sagamore Hills. The mother was extremely appreciative of the effort, show of concern, and assistance rendered by these officers.

■ **SUMMIT COUNTY JAIL PRISONER HOUSING:**

Chief Mark Wentz and **Lt. Jamie Mackie** attended a meeting called by **Summit County Sheriff Steve Barry**. The meeting was in regards to the forced closing of a portion of the jail. In November 2014, Summit County voters rejected a ballot measure that would have increased sales taxes in the county by .25 percent for the next 10 years. As a result, Sheriff Barry said he could no longer maintain the current population of the jail without risking the safety of his deputies. Approval of Issue 12 would have generated the following amounts of funding tied to the Sheriff's Department over the next decade:

- ☒ Almost half of that, \$102 million, would have been used to maintain Summit County Jail.
- ☒ Another 30 percent, \$68 million, would have been directed to replace the county's 800-megahertz emergency radio system and upgrading 9-1-1 dispatch operations.
- ☒ Just under \$40 million, or 17.5 percent of the tax revenue, would have paid for criminal justice operations, including prosecution and law enforcement.
- ☒ About \$17 million would have been left over for use in general county government administration.

In his hand-out, Sheriff Barry stated, *"As of January 11, 2015, most misdemeanors will no longer be accepted entry into the Summit County Jail unless your venue pays for beds within the jail as Akron does. We are asking you to summons and release when you can or utilize other jail facilities."*

In the event the Summit County Jail reaches a point in which it is decided that Misdemeanor Offenders will again be accepted, it will be at the current 2014 daily rate of \$121.67 for housing an inmate and will be charged back to the arresting agency.

The jail capacity has been reduced from 671 total beds to 522, a 149 inmate decrease. As of January 11, 2015, the jail capacity breakdown will be 384 Males, 18 Optional (violent felony juveniles), and 120 Females.

Hopefully, this will not have an adverse impact on our department as we house our prisoners, for the most part, in the Macedonia Jail. But as we sometimes house certain Domestic Violence arrests and assaults in the county jail, we may see an increase in our jail budget in 2015 and beyond if the situation does not reverse itself. Additionally, it has to be taken into consideration that there may also be fewer beds available in the Macedonia Jail because other communities who, up to now, had housed their misdemeanor prisoners in the county jail may contract with Macedonia for Jail Services.

■ GOOD POLICE WORK Continued

Supplemental to January 14, 2015 Police Department Report to Council



I wanted to acknowledge the outstanding performance of Officer Warren Olesinski as reported to me in two letters from Metro SWAT Commander, Troy Wilcox.

As part of the team's weapons training, each officer is required to fire a strenuous qualification course twice per year. Officer Olesinski, who is also one of our Departmental range officers, consistently exceeded performance expectations and distinguished himself by **firing all perfect scores in 2014**. He achieved the perfect scores with both handgun and patrol rifle.

Secondly, Officer Olesinski achieved a point score that qualified him for the Metro SWAT Annual Fitness Award. The testing cycle consisted of the following: 1 ½ mile run (performed twice a year), Illinois Shuttle Run (performed in April 2014), Pull-Ups, Bench Press, Push-Ups, Sit-Ups and the Sit-Reach. Warren graded out as having an "outstanding" performance.

Our congratulations to Warren for his performance! We are proud of his commitment to the team and to our department.

– END OF REPORT –

The Village of Northfield Fire Department

10271 Northfield Road • Northfield, OH 44067

330-467-7139 ext 22 • 330-467-7152 FAX

Fire Chief Jason L Buss

330-523-9422 Business Cell

firechief@northfieldvillage-oh.gov

January 14, 2014

Activity Report

- A detailed copy of fire department activity is available upon request.
- As of *January 14th, 2014*, NVFD responded to a total of **35** incidents. We responded to a total of 664 incidents in 2014. **27** of those incidents were EMS related and **8** incidents were FIRE related.
- NVFD has provided mutual aid for **2** incidents, provided automatic aid **0** times, and received mutual aid for **1** incident and automatic aid for **0** Incidents. (*Total MA received in 2013 was 13, 2014 was 15*)
- NVFD's average response time from time of call till time on scene is **3:34**
 - o As mutual and automatic aid has increased, our overall response time has been increased on average.

Fire Inspector / Prevention Report

- Fire Prevention is working on its 2015 inspection schedule. Additionally, we are looking at expanding our community education classes in 2015 as well as developing a comprehensive community risk analysis.

Department News

- **Blood Borne Pathogen & Exposure Training** – Have completed a BBP and exposure training that I will be rolling out to all the firefighters, police officers and service workers
- **Fire & Safety Meeting** – We met on January 8th to discuss 2015 and many proposed ideas and changes. Overall this was a very productive meeting. I have already updated many of the ideas I proposed given the feedback I received and would like to have another meet after me and Mr. Clymer meet to discuss the feasibility on the financial side.
- **Hard Rock Rocksino & NVRC Stats** – NVFD responded to 4 medical / 0 fire incidents at the Hard Rock and 3 medical / 0 fire incidents at NVRC Since January 1, 2015.
- **Summit County 800 mHz Radio System** – NVFD has moved to the 800 mhz radio system as of January 1 for day to day operations.

"Our Family Protecting Yours"

THE VILLAGE OF NORTHFIELD

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HAROLD JASON WALTERS, SERVICE/BUILDING DEPARTMENT SUPERINTENDENT

January 14, 2015 Council meeting: Service, Building and Zoning Department report:

1. **Approved 3-year IAM contract** – Mayor and Council I would like to thank you on behalf of myself and all the members of the IAM for approving our 3-year contract. I truly feel after the long negotiating process and completely going over the facts and figures this contract is very fair for both parties. I would like to thank everyone for, not only approving the contract, but showing the workers the true appreciation you have for us. You all have expressed this appreciation. Councilman Vojtush reached out to me recently and stated that we do a great job and he truly felt we deserve more and even felt we should have considered an arbitrator. We would always hope to come to a mutual agreement that is fair for both parties and never have to go to that extent. Again, thank you all.
2. **Service Superintendent** – I would like to clarify what the duties of the service superintendent for the Village of Northfield so that the public is aware of those duties.

*The superintendent of service shall manage and supervise the construction, improvement and maintenance of all public works, public construction, buildings, grounds, streets, lanes and other public places, and shall supervise and manage the cleaning, resurfacing, repairing and lighting of streets and all other public places and the preservation of maintenance of all municipal property.

*Make investigations and recommendations to Mayor and Council concerning bids for public contracts.

*Manage and maintain the operating efficiency of both storm and sanitary sewers within the Village of Northfield.

*Maintain all municipal fire hydrants.

*Inspect all water and sewer connections.

*Shall also serve as the building and zoning inspector.

*Shall supervise and manage the Village parks and recreation departments.

*Manage and maintain vacant and unmaintained properties.

*Inspect and oversee the Village point of sale program.

*Enforce all building code and maintenance code standard violations with both residential and commercial.

*Manage the senior services program: such as senior snow plowing.

Many other duties fall within the above mentioned.

The reason that I supplied the above information about the duties of the service superintendent is to make sure that people are aware that the duties of the superintendent go far beyond taking care of some roads or "a bunch of broom pushers" as a prior mayor once called my department. Along with the growth of the Village, the services available to the village residents have increased for my departments as well. I along with my employees, take extreme pride in the departments and this Village as a whole and have a goal to strive to provide professional services that will add to the quality of life for the Village of Northfield residents. I am available to this Village 24/7 and do all that I can to ensure that our Village and the residents living here are taken care of. This takes a lot of time, effort and planning on not only my part but all of the employees as well.

As I stated in the Council meeting on May 14, 2014, there I have a lot of departments to run, which is a lot of responsibilities to handle, which takes a lot of time to accomplish. This is the reason we have agreed upon a salaries for these title, duties and positions of the superintendent of service, that would allow me to to continue serving this great Village without worry of over time.

3. Senior Snow Plowing – We currently have 127 seniors drives to plow, which is up by 5 from my last report. We have plowed senior driveways 3 times so far this season.

4. Senior Transportation Program – I have provided a draft of the senior rule sheet and application form for this service for you all to review. Please review and communicate any thoughts with me.

5. Senior Trash Program – This should be ready for a first reading by Council by the next 1-2 Council meetings.

6. Senior Grass/Leaf Program – I am currently still working on some final details for this program for Council's review and I hope to have this ready within the next month.

7. New Equipment – Backhoe/skidsteer – These should be delivered by the beginning of next week.

8. Snow Removal - Our equipment is holding up well, other than we have found that our small salt truck works best with a lighter load. We have decided it is best and will be much more efficient to put a bigger and better salt body on our F550 and transfer the smaller and older v-body to the F350. I have submitted a purchase order for that salt body and the cost of the new stainless steel salt body will be \$7,871.00.

9. Potholes – We have crews cold patching weekly, so please if you have any area of concern, please let me know.

10. 2014 Point of Sale Inspections – 60 point of sale inspections were completed in 2014. 47 of those homes have been sold and of those 47 all violations were either completed or assumed by the new owner. We have taken several people

express their gratitude of seeing many of these properties being repaired and becoming violation free. This program is truly making a difference in bringing value back to our neighborhoods.

11. Holiday Decorations – We have removed our decorations and stored them. I have been working with Mayor on different choices for the purchase of new holiday decorations.

12. Electrician – I had a meeting with Mayor and Councilman Ethan Miladinovic with regards to establishing a on-call/part-time electrician on staff. We have spoke to the City of Macedonia's electrician, who will be willing to assume this roll at the rate of \$24.80/hour. This position would not be required to be union so long as it is an on-call status.

Thank you,

Harold J. Walters

HJW;lmr



VILLAGE OF NORTHFIELD **SENIOR VAN TRANSPORTATION**



1. Rider must be a Senior Citizen (**age 65 or older**) , and a resident of the Village of Northfield to qualify for this free service.
2. All appointments will **only** be accepted 1 day (24 hours) in advance of appointment. No Exceptions Please.
3. Rider is only allowed to bring or purchase as much as you can carry onto the Van. If you plan to have more than you can carry, please bring a shopping cart or make arrangements for someone to assist you in getting your items to the van. (Example – Store Employee)
4. Transportation is provided within the service area of Nordon Hills and the following neighboring towns: Walton Hills, Oakwood Village, Bedford, Twinsburg and Hudson. Any other area(s) will be approved by the Village Superintendent of Public Service.
5. Hours of operations are between:
8:30 a.m. – 4:00 p.m. (Monday and Friday)
8:30 a.m. – 2:30 p.m. (Wednesday)
6. Driver is **not** allowed to enter the home of any rider.
7. Rider must be able to get onto and off of bus with minimal assistance.
8. Van service is a curb-to-curb service. Driver is not responsible for getting wheelchair riders to curb. It is the responsibility of wheelchair riders to obtain assistance to curb.
9. Wheelchair riders **must** have someone to ride with them at all times. Remote wheelchair riders do not need a rider.
10. **Driver is not allowed to wait more than five (5) minutes for any passenger.**
 - a. Rider is to be ready **5 minutes before** their scheduled pick-up time (NOTE: If Van arrives early and rider is not ready, driver may leave after waiting five (5) minutes and return to pick up location.)
 - b. If rider is not ready for the bus five (5) minutes after scheduled pick-up time, the driver will leave and **is not** allowed to return until rider's next scheduled appointment.
11. The Van can only accommodate **ONE (1)** wheelchair at a time.
12. Rider is allowed a maximum of two (2) pick-ups per day.
13. Van service is a fee-free service other than the Five Dollar **(\$5)** Registration Fee. Diver **is not** allowed to accept tips from riders or their guests.
14. Rules and Regulations are subject to change at any time. Notification will be given to each applicant on file.



VILLAGE OF NORTHFIELD

SENIOR VAN TRANSPORTATION APPLICATION

Each applicant must provide two (2) forms of identification at the time of application submission.

1. One must be a state issued identification card or driver's license that proves **NORTHFIELD VILLAGE RESIDENCY**.
2. One must be a utility bill, voter's registration, or any other document that proves **NORTHFIELD VILLAGE** residency.

Both Forms Of ID Must Reflect The Same Northfield Village Address

Please complete the information below and return bottom portion only to:
Village of Northfield
Attn: Public Service Director
199 Ledge Rd.
Northfield, OH 44067

PLEASE TEAR AT PERFORATION
REFERENCE)

(KEEP TOP PORTION FOR YOUR

VILLAGE OF NORTHFIELD - SENIOR VAN APPLICATION

Circle Both if both Apply: Senior Citizen (65 or older) Handicap

NAME: _____
ADDRESS: _____
PHONE #: _____
EMERGENCY
CONTACT/RELATIONSHIP: _____
EMERGENCY PHONE #: _____

By signing below, you agree to abide to all rules and regulations attached. You also agree and understand that this service is a privilege, not an obligation; therefore your privileges can be terminated if any rule or regulation is broken.

Signature of Applicant

Date